

COLUMBA COLLEGE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

School Directory

Ministry Number:	386
Principal:	P Duthie
School Address:	399 Highgate, Dunedin
School Postal Address:	Private Bag 1911
School Phone:	(03) 467-5188
School Email:	admin@columbacollege.school.nz

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
J Scott	Presiding Member	Appt March 2019	
A van der Wal	Deputy Presiding Member	Elected June 2019	September 2022
P Duthie	Principal ex Officio	Appt March 2019	
M Small	Staff Representative	Re elected June 2019	September 2022
R Anton	Parent Representative	Re elected June 2019	September 2022
S Richards	Parent Representative	Re elected June 2019	September 2022
S Rhodes	Parent Representative	Elected June 2019	September 2022
R Crawford	Parent Representative	Appt March 2021	September 2022
J Syme	Student Representative	Elected September 2020	October 2021
S Bowmar	Student Representative	Elected November 2021	September 2022
M Van Aart	BOG	Appt March 2019	
D McGowan	BOG	Appt June 2019	
C Hayde	BOG	Appt November 2020	

COLUMBA COLLEGE

Annual Report - For the year ended 31 December 2021

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Columba College

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Julia Rebecca Scott

Full Name of Presiding Member



Signature of Presiding Member

24/05/22

Date:

Pauline Emile Duthie

Full Name of Principal

P.E. Duthie

Signature of Principal

24/05/2022

Date:

Columba College

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	5,004,254	4,572,161	5,060,432
Locally Raised Funds	3	528,241	438,283	682,066
Use of Proprietor's Land and Buildings		854,000	-	1,463,280
Interest Income		269	500	450
International Students	4	510,570	524,922	700,771
		<u>6,897,334</u>	<u>5,535,866</u>	<u>7,906,999</u>
Expenses				
Locally Raised Funds	3	107,991	87,081	135,589
International Students	4	313,663	292,692	366,357
Learning Resources	5	5,018,489	4,381,532	4,848,531
Administration	6	417,238	457,804	421,178
Finance		8,628	-	-
Property	7	1,219,381	398,017	1,832,201
Depreciation	11	118,366	68,771	69,838
		<u>7,203,756</u>	<u>5,685,897</u>	<u>7,673,694</u>
Net Surplus / (Deficit) for the year		(306,422)	(150,031)	233,305
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>(306,422)</u>	<u>(150,031)</u>	<u>233,305</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Columba College

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	2021	2021	2020
Notes	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Equity at 1 January	746,277	746,277	512,972
Total comprehensive revenue and expense for the year	(306,422)	(150,031)	233,305
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	20,035	-	-
Equity at 31 December	459,890	596,246	746,277

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Columba College

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	8	743,823	1,214,856	1,419,019
Accounts Receivable	9	381,195	5,000	293,362
Prepayments		2,640	-	2,707
Inventories	10	110,296	97,037	97,037
Owing from the Board of Governors	16	70,228	73,714	73,714
		1,308,182	1,390,607	1,885,839
Current Liabilities				
GST Payable		22,347	-	44,965
Accounts Payable	12	667,777	424,971	748,979
Revenue Received in Advance	13	372,129	630,822	630,822
Provision for Cyclical Maintenance	14	18,276	18,076	18,076
Finance Lease Liability	15	41,585	-	-
		1,122,114	1,073,869	1,442,842
Working Capital Surplus/(Deficit)		186,068	316,738	442,997
Non-current Assets				
Property, Plant and Equipment	11	408,727	339,901	363,673
		408,727	339,901	363,673
Non-current Liabilities				
Provision for Cyclical Maintenance	14	76,969	60,393	60,393
Finance Lease Liability	15	57,936	-	-
		134,905	60,393	60,393
Net Assets		459,890	596,246	746,277
Equity		459,890	596,246	746,277

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Columba College

Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash flows from Operating Activities				
Government Grants		1,198,471	1,193,788	1,318,383
Locally Raised Funds		317,480	437,046	614,793
International Students		255,253	524,922	463,134
Goods and Services Tax (net)		(22,618)	-	42,709
Payments to Employees		(1,356,993)	(1,098,600)	(1,351,963)
Payments to Suppliers		(1,014,566)	(1,216,819)	(1,147,139)
Interest Paid		(8,628)	-	
Interest Received		269	500	450
Net cash from/(to) Operating Activities		(631,332)	(159,163)	(59,633)
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(26,273)	(45,000)	(87,258)
Net cash from/(to) Investing Activities		(26,273)	(45,000)	(87,258)
Cash flows from Financing Activities				
Furniture and Equipment Grant		20,035	-	
Finance Lease Payments		(37,626)	-	
Net cash from/(to) Financing Activities		(17,591)	-	-
Net increase/(decrease) in cash and cash equivalents		(675,196)	(204,163)	(146,891)
Cash and cash equivalents at the beginning of the year	8	1,419,019	1,419,019	1,565,910
Cash and cash equivalents at the end of the year	8	743,823	1,214,856	1,419,019

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Columba College

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Columba College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Proprietor's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Proprietor. Grants for the use of land and buildings are also not received in cash by the school however they equate to the deemed expense for using the land and buildings. This expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprise of school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10–75 years
Furniture and equipment	10–15 years
Information and communication technology	3–5 years
Plant and Equipment	5-10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	13.5% Diminishing value



j) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to fees received from international students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

o) Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents and accounts receivable. Financial assets are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. Financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures for the Statement of Comprehensive Revenue and Expense are extracted from the School budget that was approved by the Board. The budget figures for the Statement of Financial Position and the Statement of Cash Flows are derived using 2020 actuals as opening balances and adjusted for the 2021 budgeted revenue and expenses.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Operational Grants	1,104,849	1,129,615	1,117,435
Teachers' Salaries Grants	3,792,987	3,378,373	3,742,049
Other Government Grants	106,418	64,173	200,948
	<u>5,004,254</u>	<u>4,572,161</u>	<u>5,060,432</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Revenue			
Donations & Bequests	389,625	350,000	437,948
Fees for Extra Curricular Activities	26,223	26,200	22,607
Trading	91,735	42,083	123,448
Fundraising & Community Grants	10,428	10,000	80,730
Other Revenue	10,230	10,000	17,333
	<u>528,241</u>	<u>438,283</u>	<u>682,066</u>
Expenses			
Extra Curricular Activities Costs	32,977	47,500	49,930
Trading	71,941	24,281	81,459
Other Locally Raised Funds Expenditure	3,073	15,300	4,200
	<u>107,991</u>	<u>87,081</u>	<u>135,589</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>420,250</u>	<u>351,202</u>	<u>546,477</u>

4. International Student Revenue and Expenses

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	Number	Number	Number
International Student Roll	27	29	42
	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Revenue			
International Student Fees	510,570	524,922	700,771
Expenses			
Student Recruitment	51,123	71,184	85,479
Employee Benefit - Salaries	203,877	158,532	199,829
Other Expenses	58,663	62,976	81,049
	<u>313,663</u>	<u>292,692</u>	<u>366,357</u>
<i>Surplus/ (Deficit) for the year International Students</i>	<u>196,907</u>	<u>232,230</u>	<u>334,414</u>



5. Learning Resources

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Curricular	177,152	204,921	178,981
Equipment Repairs	25,169	36,115	11,482
Information and Communication Technology	54,820	57,260	48,458
Library Resources	43,358	41,072	38,308
Employee Benefits - Salaries	4,685,871	4,027,164	4,557,071
Staff Development	26,165	15,000	7,059
Operating Lease	5,954	-	7,172
	<u>5,018,489</u>	<u>4,381,532</u>	<u>4,848,531</u>

6. Administration

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Audit Fee	7,624	5,788	5,957
Board Fees	5,680	5,735	4,210
Board Expenses	212	-	-
Communication	8,223	22,178	10,995
Consumables	29,284	37,933	30,662
Operating Lease	13,098	22,185	29,186
Legal Fees	17,420	12,000	4,811
Other	60,035	57,400	46,473
Employee Benefits - Salaries	272,427	291,277	285,718
Insurance	3,235	3,308	3,166
	<u>417,238</u>	<u>457,804</u>	<u>421,178</u>

7. Property

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	7,118	33,581	25,630
Consultancy and Contract Services	155,880	140,390	140,970
Cyclical Maintenance Provision	16,776	-	119
Grounds	54,010	64,092	61,605
Heat, Light and Water	129,546	149,454	139,050
Repairs and Maintenance	2,051	10,500	1,547
Use of Land and Buildings	854,000	-	1,463,280
	<u>1,219,381</u>	<u>398,017</u>	<u>1,832,201</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value.

8. Cash and Cash Equivalents

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Bank Accounts	743,823	1,214,856	1,419,019
Cash and cash equivalents for Statement of Cash Flows	<u>743,823</u>	<u>1,214,856</u>	<u>1,419,019</u>

9. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	28,670	5,000	1,056
Teacher Salaries Grant Receivable	352,525	-	292,306
	<u>381,195</u>	<u>5,000</u>	<u>293,362</u>
Receivables from Exchange Transactions	28,670	5,000	1,056
Receivables from Non-Exchange Transactions	352,525	-	292,306
	<u>381,195</u>	<u>5,000</u>	<u>293,362</u>

10. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
School Uniforms	110,296	97,037	97,037
	<u>110,296</u>	<u>97,037</u>	<u>97,037</u>

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2021						
Buildings	42,420	-	-	-	(1,268)	41,152
Furniture and Equipment	158,475	5,250	-	-	(25,261)	138,464
Information and Communication Technology	68,130	11,812	-	-	(26,687)	53,255
Plant and Equipment	57,877	1,098	-	-	(12,320)	46,655
Leased Assets	-	137,147	-	-	(43,849)	93,298
Library Resources	36,771	8,113	-	-	(8,981)	35,903
Balance at 31 December 2021	<u>363,673</u>	<u>163,420</u>	<u>-</u>	<u>-</u>	<u>(118,366)</u>	<u>408,727</u>

The net carrying value of laptop computers held under a finance lease is \$34,442 (2020: \$nil).

The net carrying value of photocopier/printers held under finance lease is \$58,856 (2020: \$nil).

	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Buildings	79,355	(38,203)	41,152	79,355	(36,935)	42,420
Furniture and Equipment	680,345	(541,881)	138,464	675,095	(516,620)	158,475
Information and Communication Technology	552,121	(498,866)	53,255	540,309	(472,179)	68,130
Plant and Equipment	439,099	(392,444)	46,655	437,989	(380,112)	57,877
Leased Assets	137,147	(43,849)	93,298	-	-	-
Library Resources	273,709	(237,806)	35,903	265,596	(228,825)	36,771
Balance at 31 December	<u>2,161,776</u>	<u>(1,753,049)</u>	<u>408,727</u>	<u>1,998,344</u>	<u>(1,634,671)</u>	<u>363,673</u>

12. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Creditors	\$ 93,242	\$ 68,152	\$ 63,601
Employee Entitlements - Salaries	376,551	-	296,354
Employee Entitlements - Leave Accrual	24,422	-	32,205
International fees received on behalf of Board of Governors	173,562	356,819	356,819
	<u>667,777</u>	<u>424,971</u>	<u>748,979</u>
Payables for Exchange Transactions	667,777	424,971	748,979
	<u>667,777</u>	<u>424,971</u>	<u>748,979</u>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
International Student Fees in Advance	\$ 269,539	\$ 524,856	\$ 524,856
Other revenue in Advance	102,590	105,966	105,966
	<u>372,129</u>	<u>630,822</u>	<u>630,822</u>

14. Provision for Cyclical Maintenance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
Provision at the Start of the Year	\$ 78,469	\$ 78,469	\$ 78,350
Increase/ (decrease) to the Provision During the Year	16,776	-	2,176
Use of the Provision During the Year	-	-	(2,057)
Provision at the End of the Year	<u>95,245</u>	<u>78,469</u>	<u>78,469</u>
Cyclical Maintenance - Current	18,276	18,076	18,076
Cyclical Maintenance - Term	76,969	60,393	60,393
	<u>95,245</u>	<u>78,469</u>	<u>78,469</u>

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for laptop computers and a finance lease agreement for photocopier/printers. (In 2020 the costs to lease laptop computers and photocopier/printers were recognised as operating lease costs).

Minimum lease payments payable as at 31 December 2021:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
No Later than One Year	\$ 47,752	\$ -	\$ -
Later than One Year and no Later than Five Years	61,556	-	-
Future Finance Charges	(9,787)	-	-
	<u>99,521</u>	<u>-</u>	<u>-</u>
Represented by			
Finance lease liability - Current	41,585	-	-
Finance lease liability - Term	57,936	-	-
	<u>99,521</u>	<u>-</u>	<u>-</u>

16. Owing from/to the Board of Governors

A deed exists between the Board of Governors and the School Board whereby the Board of Governors has agreed to provide funds to the School Board to assist the Board in its operation of the College. In accordance with the Deed, a sum of \$350,000 (2020: \$323,000) has been made by way of a grant to the School Board in the year ended 31 December 2021. Although the Deed expired on 31 December 1997, the Board of Governors will continue to provide funds. As part of its annual budgeting process the School Board confirms with the Board of Governors each year the funds that the Board of Governors will make available to assist with the operations of the College.

The Board of Governors and the School Board pay from time to time expenses of which a portion belongs to the other Board. The Board of Governors processes and collects debtor transactions on behalf of the School Board. All transactions between the two Boards are recorded in a holding account. At balance date the School Board is owed \$70,228 from the Board of Governors (2020: \$73,714). The Board of Governors have agreed to repay the School Board this amount during 2022.

The School Board collects fees from international students of which a portion is collected on behalf of the Board of Governors. As at balance date the School Board owed the Board of Governors international fees of \$173,562 (2020: \$356,819) as disclosed at note 12. This is to be paid to the Board of Governors in four instalments during 2022.

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Otago Presbyterian Girls' College, Board of Governors) is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately. If the proprietor collects funds on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as 'Use of Land and Buildings'.

The Board of Governors paid additional remuneration to the Principal for carrying out duties including but not limited to management of the Board of Governors' Boarding House.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	5,680	4,210
<i>Leadership Team</i>		
Remuneration	629,132	583,922
Full-time equivalent members	5	5
Total key management personnel remuneration	<u>634,812</u>	<u>588,132</u>

There are 11 members of the Board excluding the Principal. The Board had held 10 full meetings of the Board in the year. The Board also has committees for; Finance (five members), Property (one appointed member on joint committee with the Board of Governors), Health and Safety (four appointed members on joint committee with the Board of Governors), Personnel (six appointed members), Welfare of International Students (six appointed members) and Discipline (all board members except the principal and student representative, with a quorum of three). The Finance Committee meets monthly, while the other committees meet quarterly or as required.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170-180	170-180
Benefits and Other Emoluments	25-30	20-25
Termination Benefits	0	0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100-110	11	5
110-120	1	1
	<u>12</u>	<u>6</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$49,622	\$0
Number of People	2	0

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021. (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2021. (Capital commitments as at 31 December 2020: nil).

(b) Operating Commitments

As at 31 December 2021 the Board has entered into the following contracts:

(a) operating leases for computers and other ICT equipment;

	2021 Actual \$	2020 Actual \$
No later than One Year	2,846	8,860
Later than One Year and No Later than Five Years	521	7,591
	<u>3,367</u>	<u>16,451</u>

(b) operating lease for phone equipment;

	2021 Actual \$	2020 Actual \$
No later than One Year	2,256	5,413
Later than One Year and No Later than Five Years	-	2,256
	<u>2,256</u>	<u>7,669</u>

The amounts owing at balance date for laptop computers under finance lease are disclosed as a liability in the Finance Lease Liability note 15. (2020: disclosed as operating leases).

22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	743,823	1,214,856	1,419,019
Receivables	381,195	5,000	293,362
Total financial assets measured at amortised cost	<u>1,125,018</u>	<u>1,219,856</u>	<u>1,712,381</u>

Financial liabilities measured at amortised cost

Payables	667,777	424,971	748,979
Finance Leases	99,521	-	-
Total financial liabilities measured at amortised cost	<u>767,298</u>	<u>424,971</u>	<u>748,979</u>

23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

A number of leases for laptop computers and the lease for the photocopier/printers have been recognised as finance leases for 2021 (2020: operating leases).

25. COVID-19 Pandemic on going implications

Impact of COVID-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students.