



# DOMESTIC SCHEDULE OF FEES AND CONTRIBUTIONS 2024

Information for domestic students

## FEES AND CONTRIBUTIONS TO THE BOARD OF GOVERNORS

<b>ATTENDANCE DUES</b>	Per Instalment	Per Annum
Junior and Senior School (Years 0 to 13)	\$ 678.00	\$ 2,034.00 incl GST

The attendance dues are a compulsory payment which is a fixed sum and is payable to the Board of Governors. The Governors are the owners of the College buildings and grounds. The attendance dues are used for the improvements to school buildings, meeting capital works payments and other charges associated with the buildings and grounds. Attendance dues are invoiced in three equal instalments in January, April and August.

<b>BOARDING FEES</b>	Per Instalment	Per Annum
	\$ 6,288.33	\$ 18,865.00 incl GST

Boarding fees are invoiced in three equal instalments in January, April and August.

## BOARDING ACCEPTANCE FEE

A one-off compulsory boarding acceptance fee of \$1,725.00, incl GST is payable at the time the offer of place in the Boarding House is accepted.

## BOARDING LEVIES

### Van levy

The annual boarding vehicle levy is \$620.00, incl GST. This is payable in full at the commencement of each school year. The van levy is applied to costs associated with transporting boarding students to and from co-curricular activities.

### Boarding House Building Levy

The annual boarding house building levy payable is \$517.50 incl GST. This levy is payable in full in May. The Boarding House Building Levy is applied entirely towards the capital cost of the new boarding village.

## WEEKLY BOARDING

There is no concession for weekly boarding, or for periods of absence during term time.

## **CHANGE OF STATUS**

One year written notice to the Board of Governors is required of intention to withdraw a student from the boarding house. The Board of Governors may consider extenuating circumstances in any such notice but a full year's commitment to boarding is required.

## **WITHDRAWAL OF A DAY STUDENT**

One term's written notice to the Principal is preferred when intending to withdraw a student from the day school. Withdrawals which occur during a term will be expected to pay a portion of the attendance due which represents the time spent at school.

## **PAYMENT OF FEES**

Attendance dues and boarding fees are invoiced in January, April and August. There are three instalments in the school year.

A parent may pay fees annually in advance. If the total fees are paid prior to 31<sup>st</sup> March, a discount of 2% will be granted.

An itemised account is issued monthly and all school accounts are required to be paid in full on the 20<sup>th</sup> of the month following the date of invoice. For purchases/sign-ups for goods and services that are managed through the College and are voluntary, a handling fee of 15% may be added to assist with administration costs.

The preferred option of payment is by direct debit. The outstanding amount each month is paid in full on the 20<sup>th</sup> day of the month, by deducting the amount due from your bank account.

Payments can be made by:

- Automatic Payment. which you arrange yourself with your bank. Our bank account number – Westpac **03-0903-0595893-00**.
- EFTPOS by coming to the office and paying.
- Credit Card (MasterCard/Visa) by advising the finance department of your credit card details, payment will be made from your credit card on the 20<sup>th</sup> of the month.
- Internet banking – quoting your client number as the reference.

## **ANNUAL VOLUNTARY CONTRIBUTION (AVC) – optional**

Each month we ask that a monetary voluntary (AVC) donation be provided to support the work of the College outside of that funded by the Ministry of Education.

The AVC has been set at \$170.00 per student, per month, for the full 12 month period.

The AVC is applied to costs associated with Chaplaincy, resourcing and management of Sport and Arts, provision and further development of buildings and property outside of that funded by the Ministry of Education, curriculum enhancement and smaller class sizes overall.

The AVC contribution benefits all students at the College.

## **CONTRIBUTIONS TO THE PARENTS' ASSOCIATION**

### **PARENTS' ASSOCIATION DONATION - optional**

This donation is \$40.00 per family per year. The donation is used by the Parents' Association to assist with the funding of the equipment and resources they donate to the College.

## **OTHER INFORMATION**

### **TAX DEDUCTIBLE DONATIONS**

Parents are reminded of the opportunity to make an application to Inland Revenue for a tax rebate on the voluntary monetary donations made to Columba College. These are:

Annual Voluntary Contribution	\$ 170.00 per student per month
Parents' Association Donation	\$ 40.00 per family per year

Any other monetary donations to the College are also eligible for tax rebate. Please contact Mrs Mel Black, (03) 467 5188 ext 812 or e-mail [accounts@columbacollege.school.nz](mailto:accounts@columbacollege.school.nz) to obtain a receipt for voluntary monetary donations made to the College.

### **ENQUIRIES REGARDING FEES**

Enquiries regarding fees may be addressed to:  
The Finance Team, Columba College, Private Bag 1911, Dunedin 9054.  
Tel: (03) 467 5188  
E-mail: [accounts@columbacollege.school.nz](mailto:accounts@columbacollege.school.nz)